

# APPLICATION AND REFERRAL TO THE US COMMISSION OF FINE ARTS FOR OLD GEORGETOWN REVIEW

NO.
YES.

In accordance with the Old Georgetown Act of 1950 (Public Law 808, 81<sup>st</sup> Congress) this application/transmittal is being transmitted to the US Commission of Fine Arts (CFA) for review and recommendation before a building permit can be issued. Work in Georgetown is also subject to a coordinated historic preservation review under the DC Historic Landmark and Historic District Protection Act of 1978. These reviews are initiated with the completion and submission of this form.

THIS IS A REQUEST FOR THE FOLLOWING REVIEW BY THE COMMISSION OF FINE ARTS:

- ☒ CONCEPTUAL REVIEW to receive guidance at the early stages of design  
☐ PERMIT REVIEW to receive a recommendation on building permit application No. \_\_\_\_\_

## 1. OWNER, APPLICANT, AND PROPERTY INFORMATION

Project Address: 3114 O ST N.W. WASH DC 20007

Square: 1243 Lot: 0824 (To find your square and lot, see [www.propertyquest.dc.gov](http://www.propertyquest.dc.gov))

Property Owner's Name: Richard GILMAN & Carmen Caviedra

Owner Address (if different from project address): SAME

Owner Phone: 570-490-3126 Owner Email: RGILMAN@PDR.NET

Applicant's Name (if different from owner): \_\_\_\_\_

Agent's Capacity: ☐ Tenant ☐ Architect ☐ Contractor ☐ Contract Purchaser ☐ Expediter ☐ Other

Agent Address (if different from owner): \_\_\_\_\_

Agent Phone: \_\_\_\_\_ Agent Email: \_\_\_\_\_

- ☒ I am currently the owner of the property  
☐ I am a homeowner currently receiving the DC homestead deduction for this property  
☐ I am an authorized representative of the property owner  
☐ I am or represent a potential purchaser of the property

## 2. SUBMISSION MATERIALS FOR THE COMMISSION OF FINE ARTS AND HISTORIC PRESERVATION REVIEW

- ☐ Drawings must be submitted in two formats: electronic (3MB maximum size, by email or flash drive) and TWO paper sets (11" x 17" for conceptual review) of the following:  
☐ Drawings, including, as applicable, elevations, details, and a site plan sufficient to illustrate the footprint, location, height, massing, design, and materials of the proposed work and its surrounding context; site plans should show the existing footprint of the property and adjacent buildings.  
☐ comprehensive exterior photographs of the building, structure, or site and its context (showing adjacent buildings, immediate surroundings, and the areas of proposed work)

For more information on submission requirements, see [www.cfa.gov](http://www.cfa.gov) or contact the CFA staff at 202-504-2200

## 3. PROJECT DESCRIPTION (CHECK ALL THAT APPLY)

- ☒ Addition ☐ Exterior Alteration or Repair ☐ New Construction ☐ Subdivision ☐ Other

Briefly describe the nature of the project: \_\_\_\_\_

IN CONJUNCTION WITH NEW KITCHEN RENOVATION  
WE ARE PROPOSING TO EXPAND THE BACK OF THE  
KITCHEN BY 5 FEET INTO THE GARAGE/BACKYARD. (over)  
THE TOTAL NEW SPACE IS APPROXIMATELY 604 SQ. FT. LANTANT  
STAFF HAVE PROVIDED APPROVAL OF CONCEPTUAL PLANS.

Is the proposed work visible from a public street or alley?  
 Will there be work on the front of the building or in the front yard?  
 Does the project include work in public space?  
 Does the project include removal of roof or floor framing or bearing walls?  
 Is this a Fair Housing Act request for "reasonable accommodation"?

YES	NO	UNCURE
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

#### 4. ADDITIONAL INFORMATION FOR LARGER PROJECTS

For renovation or new construction projects exceeding 20,000 square feet, attach a full narrative description indicating the general nature of the project, program of uses, estimated gross floor area by use, number of residential units, scope of preservation work, and any other pertinent features or benefits, including aspects of sustainability. Homeowners proposing work on their own house do not need to provide this information.

#### 5. EASEMENTS

Is there a conservation easement on the property?

If yes, have you discussed the project with the easement holder? *L'entier? Haver  
Agreed with exception PIAN.*

YES	NO	UNCURE
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### 6. COMMUNITY CONSULTATION

Have you shared project information with abutting neighbors?

Have you contacted the affected Advisory Neighborhood Commission (ANC 2E)?

Have you contacted any neighborhood community organizations?

For more information about project review by ANC 2E, see [www.anc2e.com](http://www.anc2e.com) or call the ANC at 202-336-7427

YES	NO	UNCURE
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

#### 7. ZONING REGULATIONS AND CONSTRUCTION CODE

Will the project cause a change in building footprint or lot occupancy?

Are any zoning variances or special exceptions required for the project?

If yes, have you discussed the project with the Zoning Administrator?

If yes, have you discussed the project with the Office of Planning?

Is any building code relief required for the project?

YES	NO	UNCURE
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Briefly describe the nature of any zoning variances or code relief being sought:

#### 8. CERTIFICATION

I hereby certify that the information given in this application is true and accurate. If applying as an agent of the owner, I certify that I have the owner's permission to make this application.

Signature: *[Signature]*

Date: *07/09/2020*

When completed, submit this form with all plans, photographs, and other attachments to the Historic Preservation Office (HPO) desk at the DC Permit Center, Department of Consumer and Regulatory Affairs, 1100 4th Street SW, 2nd floor. Upon review of this submission, CFA or HPO staff may contact the owner or agent for consultation, and may request additional information if determined necessary to review the project.

Referral to CFA or the Historic Preservation Review Board, if required, may be deferred if information is not received within sufficient time to allow staff evaluation and preparation for review. All application materials are part of the public record and are made available to the public for inspection. For more information, see [www.cfo.gov](http://www.cfo.gov) or [www.preservation.dc.gov](http://www.preservation.dc.gov).

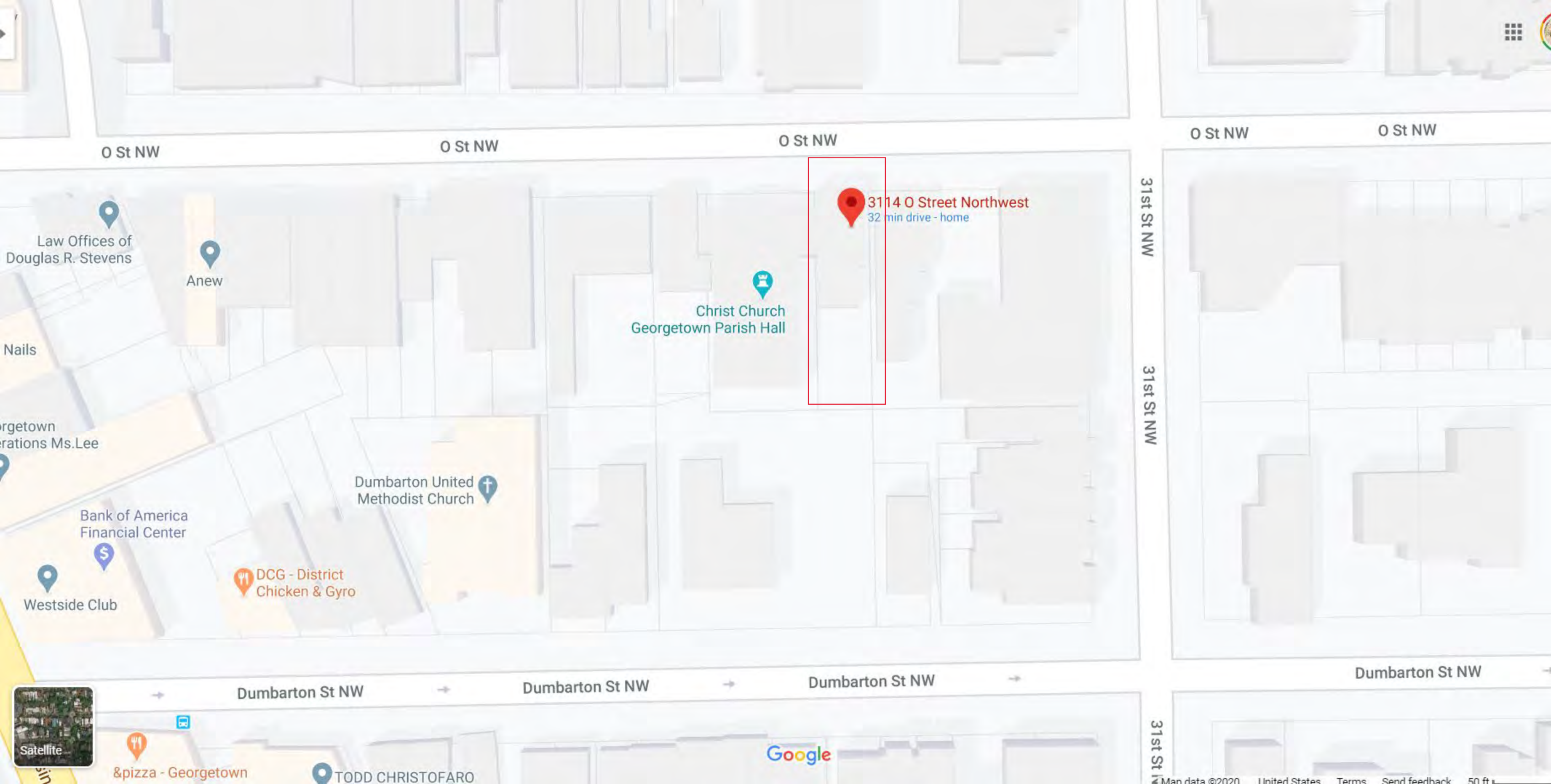


Historic Preservation Office  
 DC Office of Planning  
 (202) 442-8800  
[historic.preservation@dc.gov](mailto:historic.preservation@dc.gov)

District of Columbia  
 Office of Planning







O St NW

O St NW

O St NW

O St NW

O St NW

31st St NW

31st St NW

Dumbarton St NW

Dumbarton St NW

Dumbarton St NW

Dumbarton St NW

31st St NW

3114 O Street Northwest  
32 min drive - home

Christ Church  
Georgetown Parish Hall

Dumbarton United  
Methodist Church

DCG - District  
Chicken & Gyro

Westside Club

Bank of America  
Financial Center

Georgetown  
Operations Ms. Lee

Nails

Anew

Law Offices of  
Douglas R. Stevens

Google

Satellite

&pizza - Georgetown

TODD CHRISTOFARO

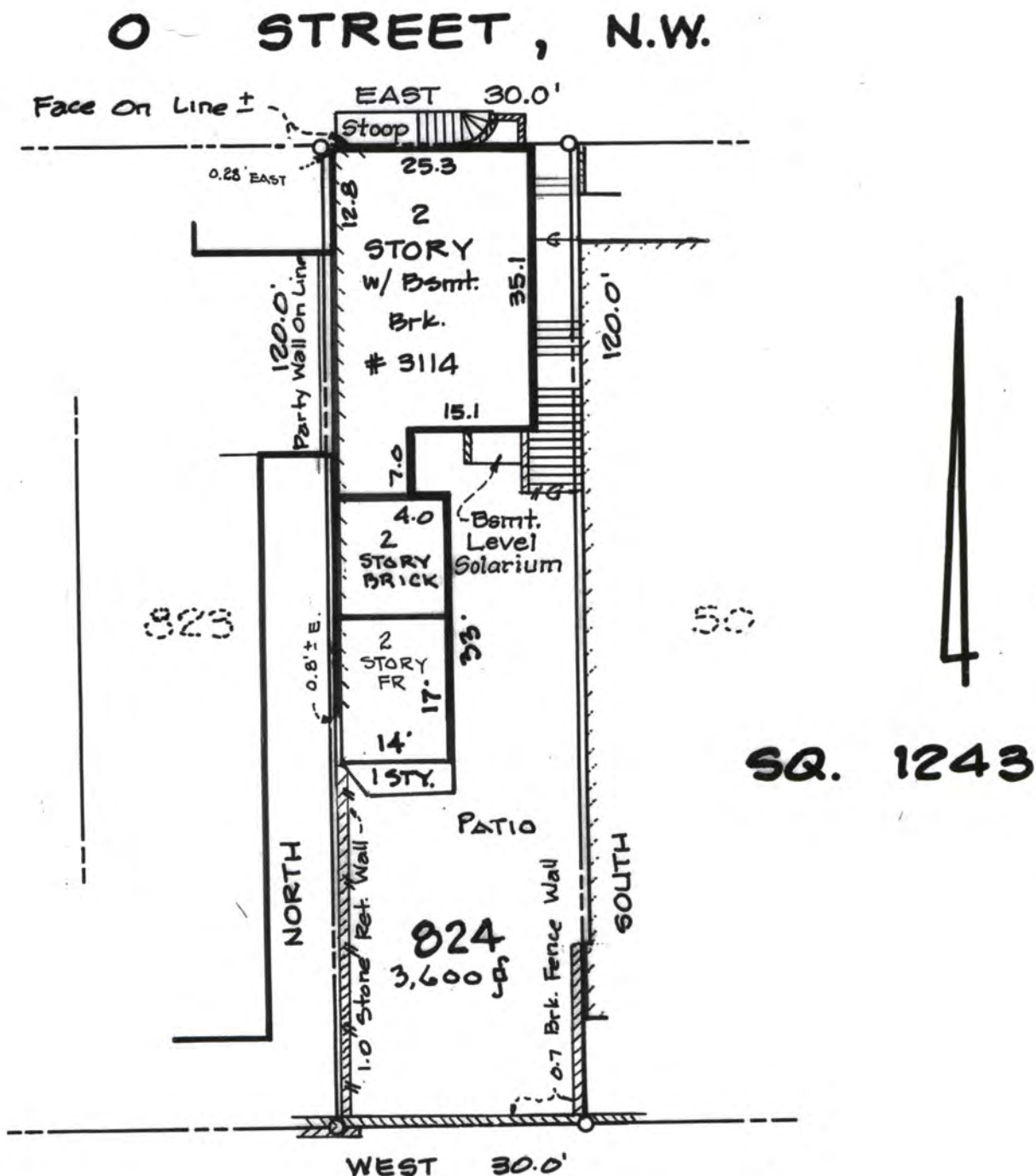
Map data ©2020 United States Terms Send feedback 50 ft

# Landtech Associates Inc.

10260 Old Columbia Road Rivers Center-Suite J  
Columbia, MD 21046

Phone: 410-290-8099 Fax: 410-290-8299

NOTE: NOT TO BE USED FOR ISSUANCE OF PERMITS



Location Survey

**# 3114 O Street, N.W.**

Washington, D.C.

LOT:	<u>824</u>	SQUARE:	<u>1243</u>
LIBER:	<u>Per Assessor's</u>	FOLIO:	<u>Records</u>
DATE:	<u>06/11/18</u>	SCALE:	<u>1" = 20'</u>
CASE NO:	<u>S - 11264</u>	CASE:	<u>LT 2180814</u>

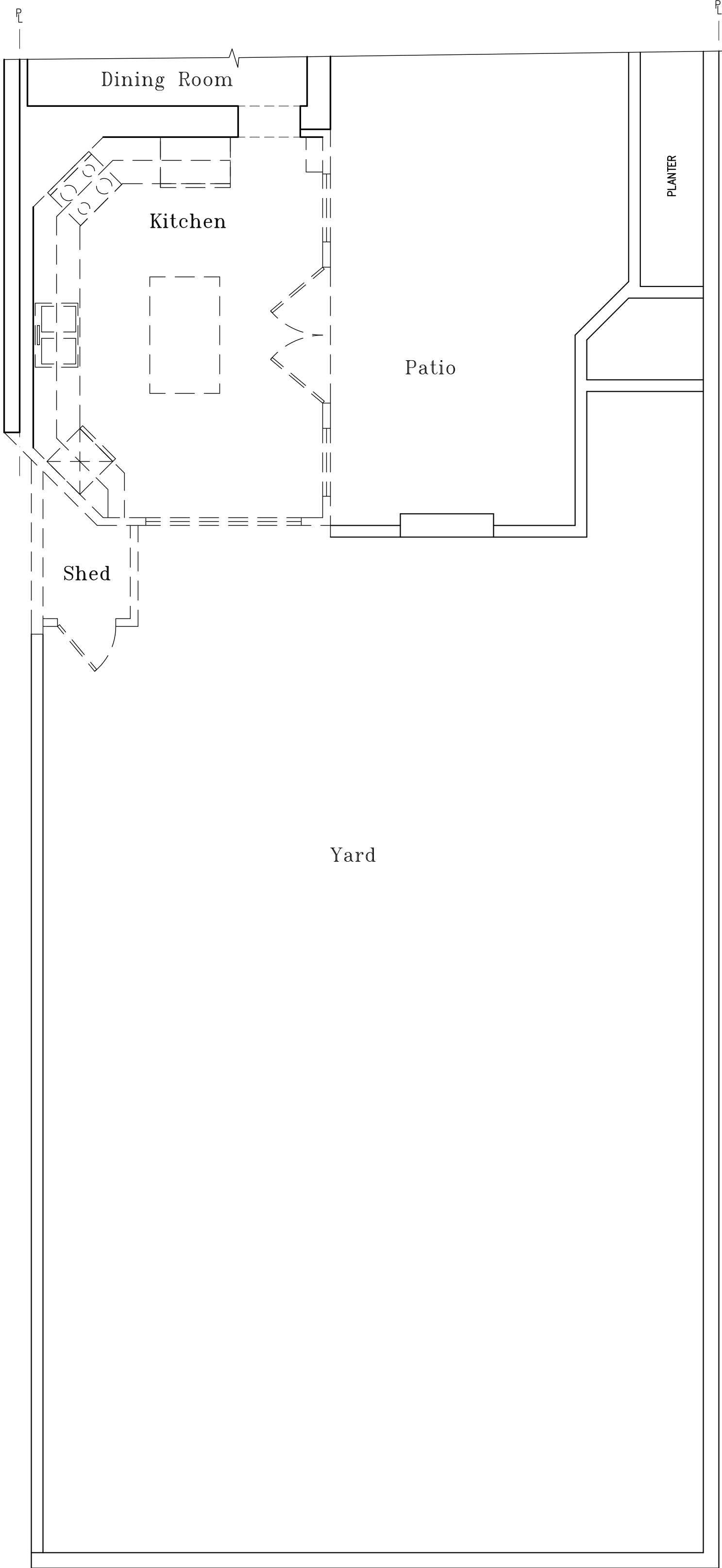
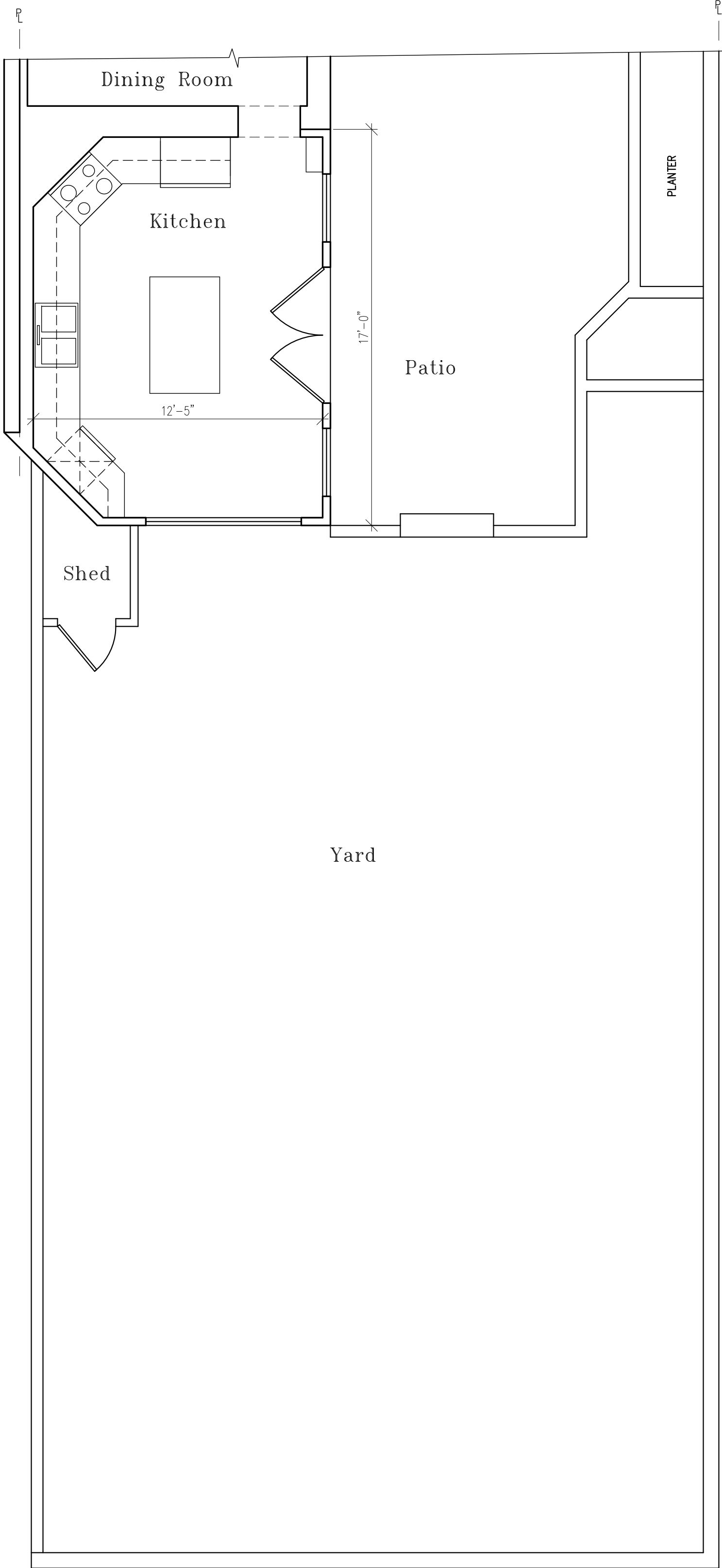
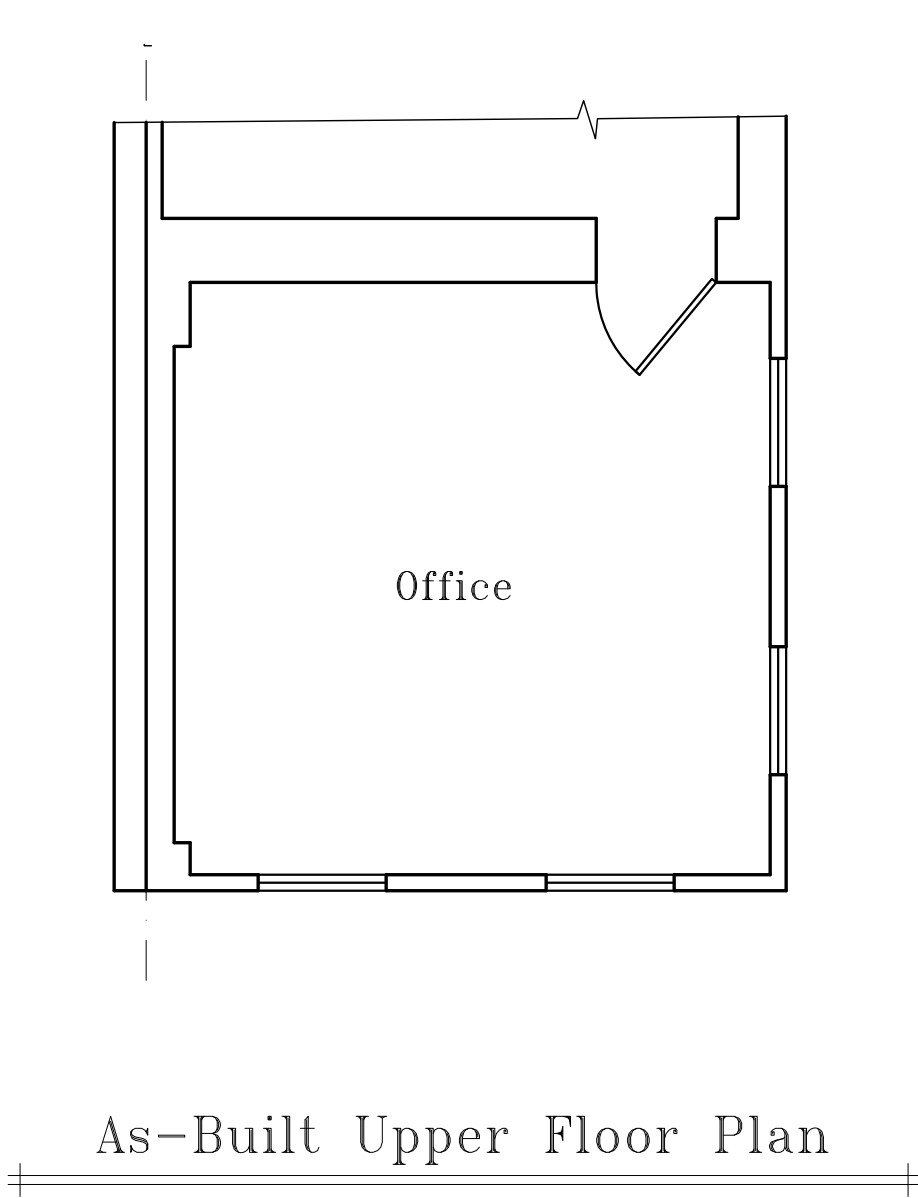
Certification : I hereby certify that the position of all existing visible improvements on the above described property has been carefully established in relation to the apparent title lines and that, unless otherwise shown, there are no visible encroachments. This is not a property line survey and should not be used for the erection of fences or any other improvements or for permit applications, (No title report furnished)

*Graden A. Rogers*

GRADEN A. ROGERS - D.C. Land Surveyor Lic. LS900374



AS IS BUILT PLANS

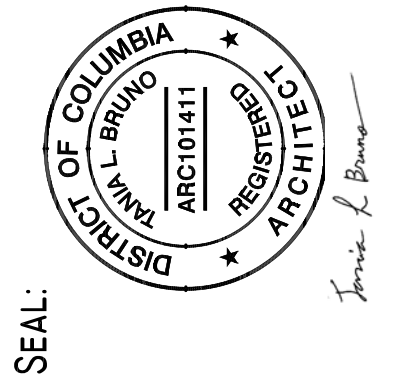


NORTH

As the Architect of Record I am responsible for determining that the architectural drawings are in compliance with the intent of all applicable laws and regulations of the District of Columbia. I have personally prepared the development of the architectural drawings included in this application.

SHEET NUMBER:  
**AB001**  
AS BUILT  
PLANS

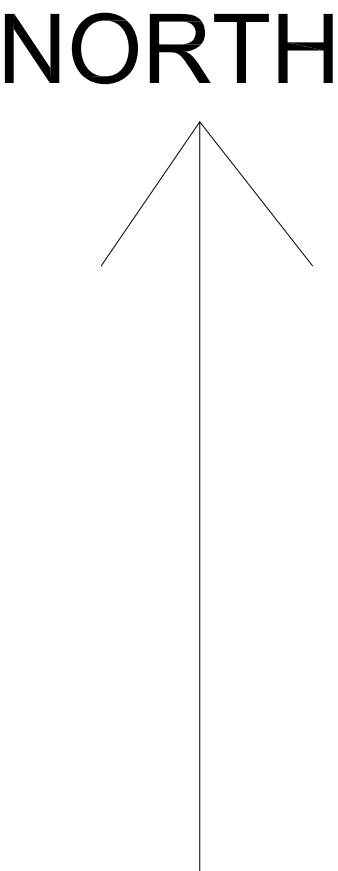
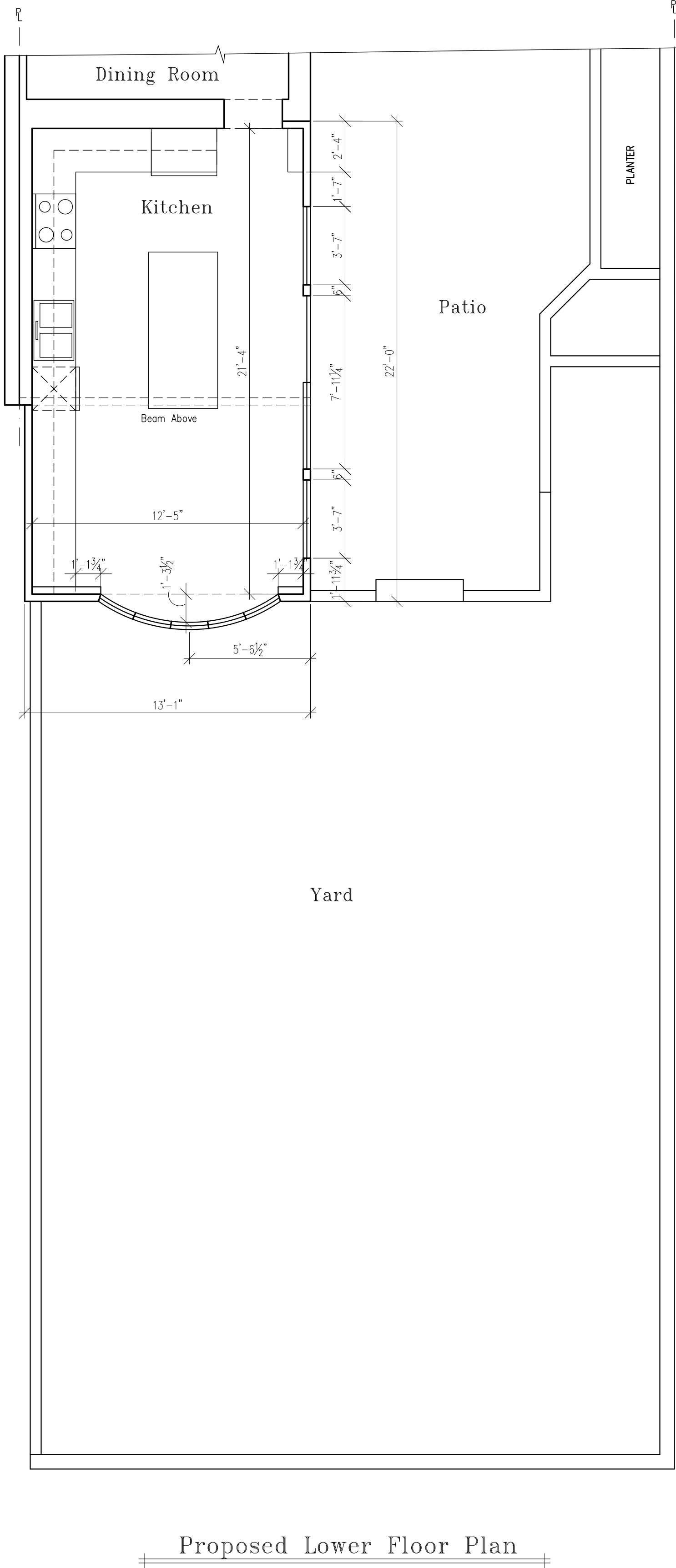
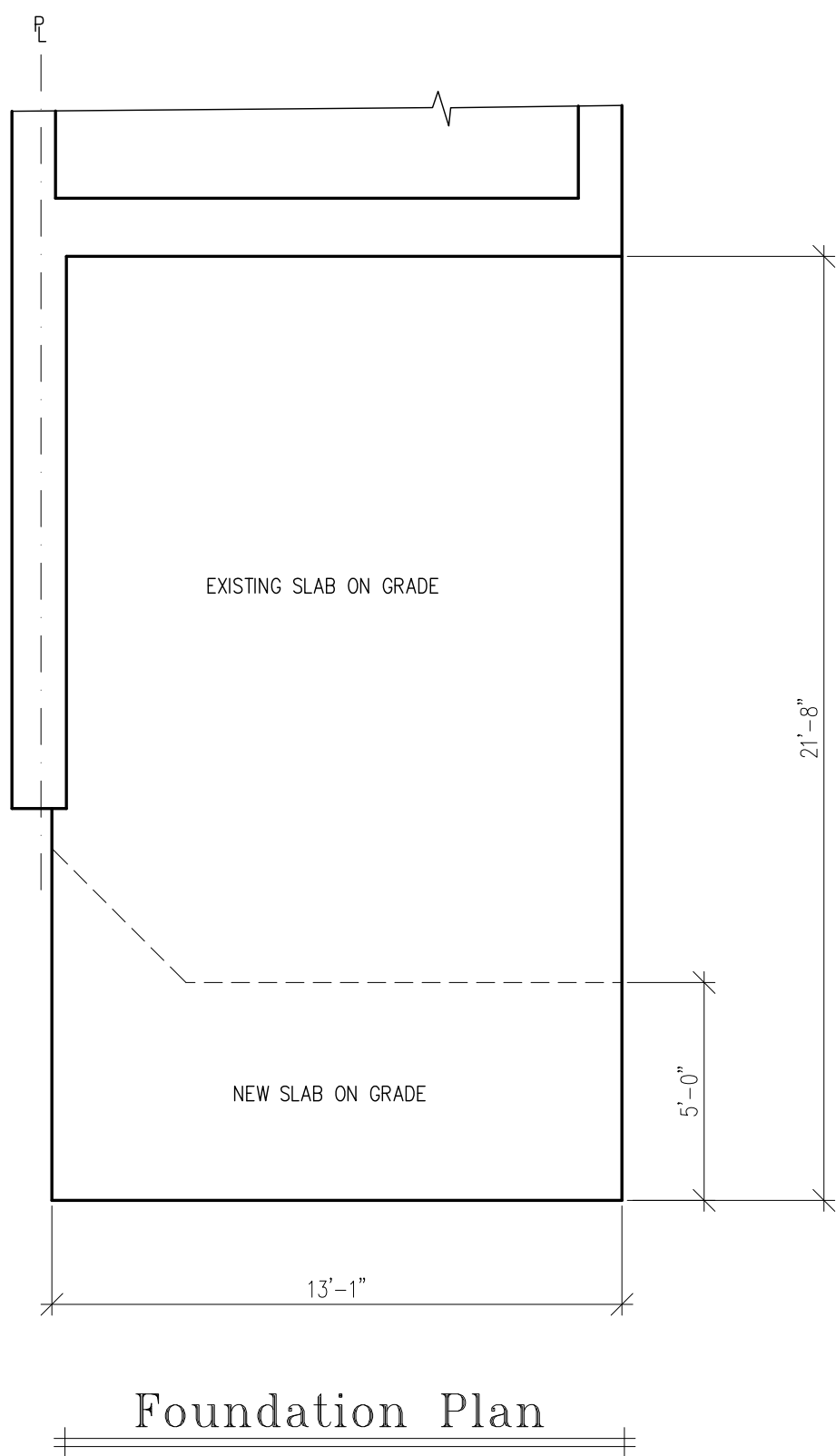
**TANIA L. BRUNO, ARCHITECT**  
8808 QUIET STREAM CT.  
POTOMAC, MARYLAND 20854  
301-213-2520



**RENOVATION & ADDITION**  
3114 O STREET N.W.  
WASHINGTON D.C., 20007

DATE:  
3/12/2020  
3/18/2020

PROPOSED PLANS

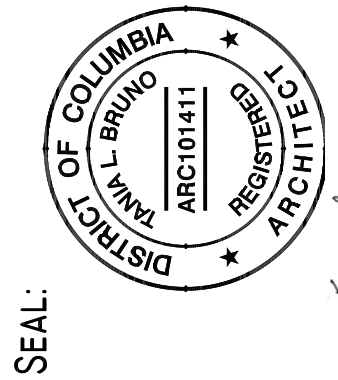


As the Architect of Record I am responsible for determining that the architectural drawings are in compliance with the intent of all applicable laws and regulations of the District of Columbia. I have personally prepared the development of the architectural drawings included in this application.

DRAWING SCALE : 1/4"=1'-0"

SHEET NUMBER:  
**A001**  
PLANS

**TANIA L. BRUNO, ARCHITECT**  
8808 QUIET STREAM CT.  
POTOMAC, MARYLAND 20854  
301-213-2520

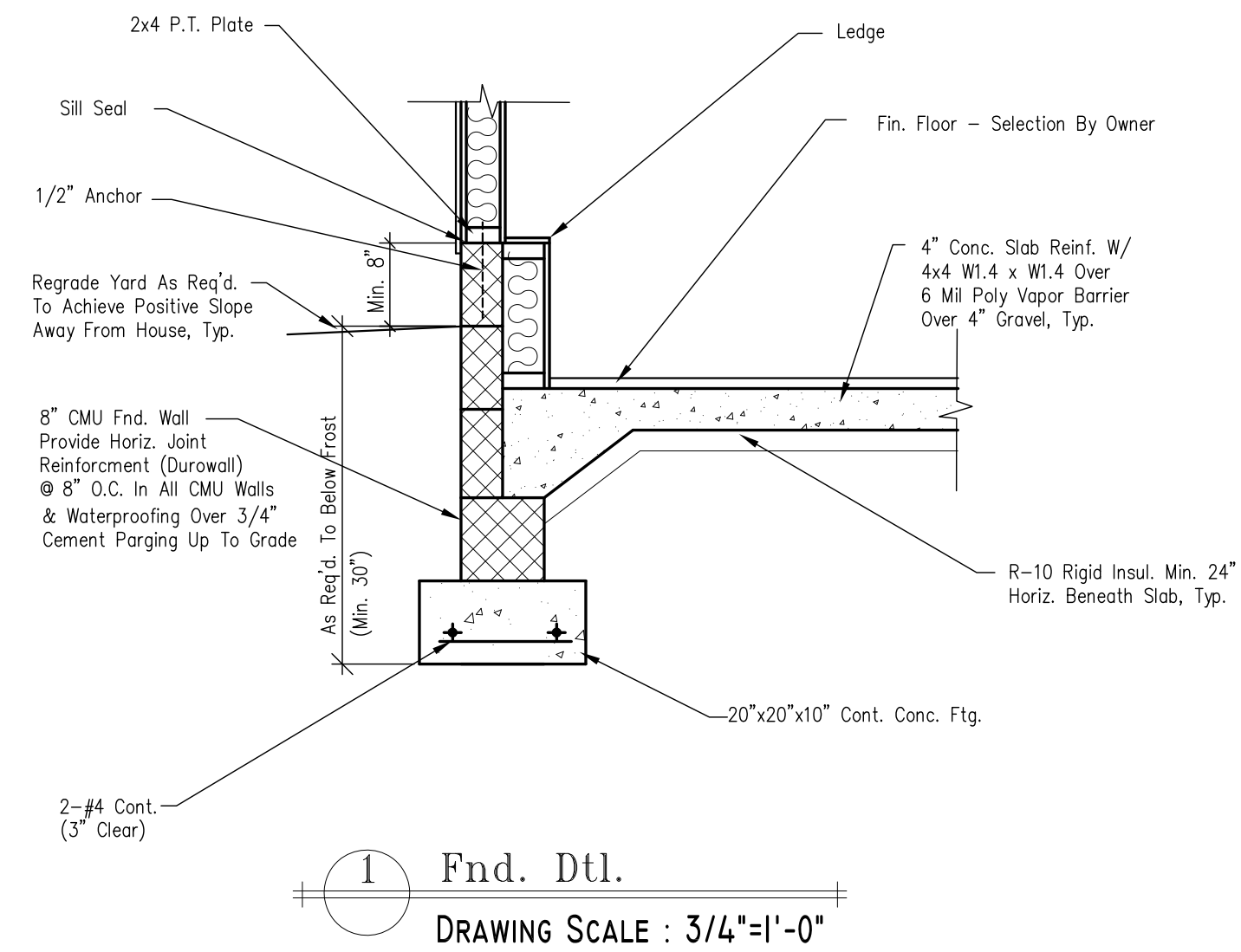
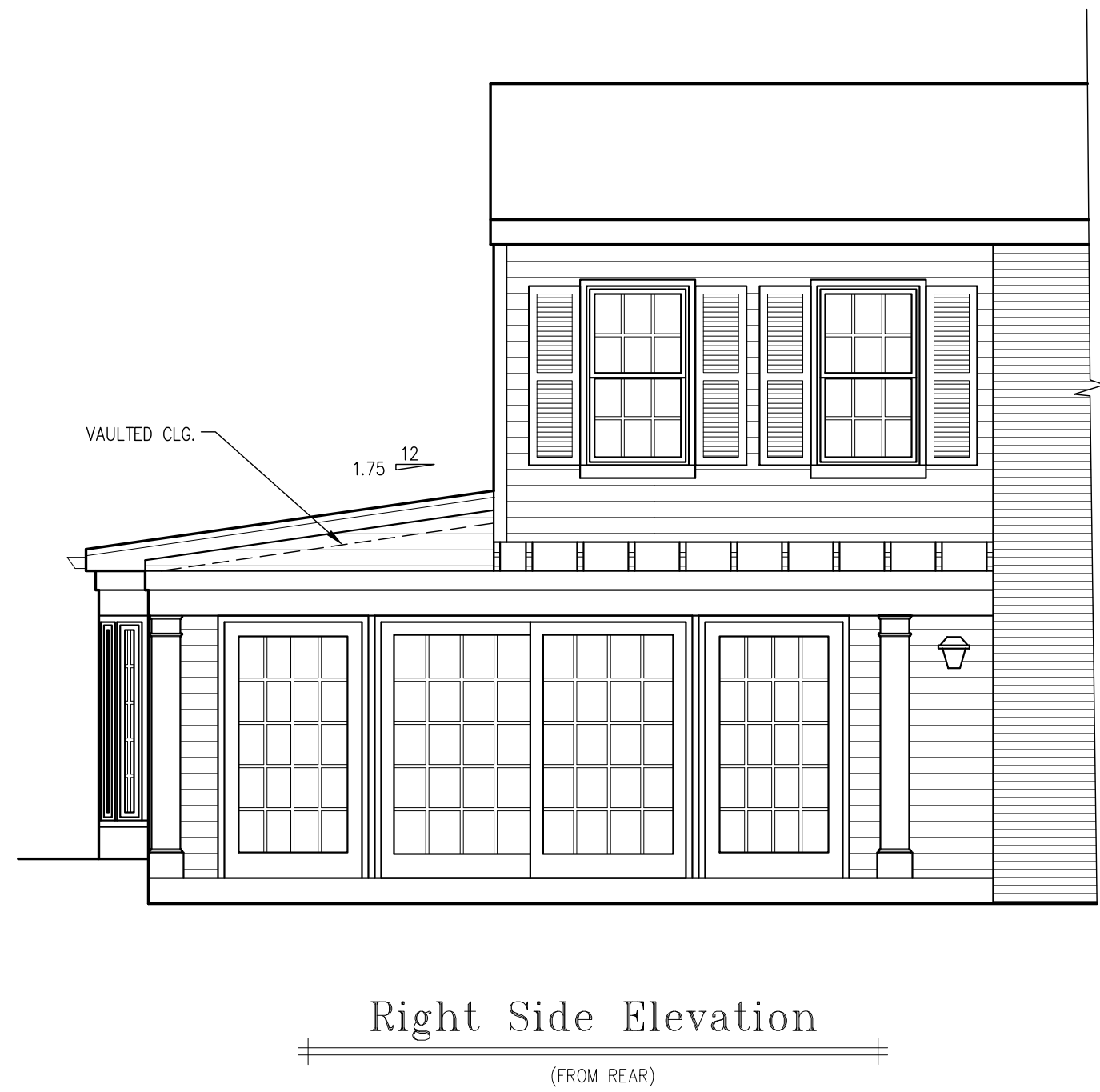
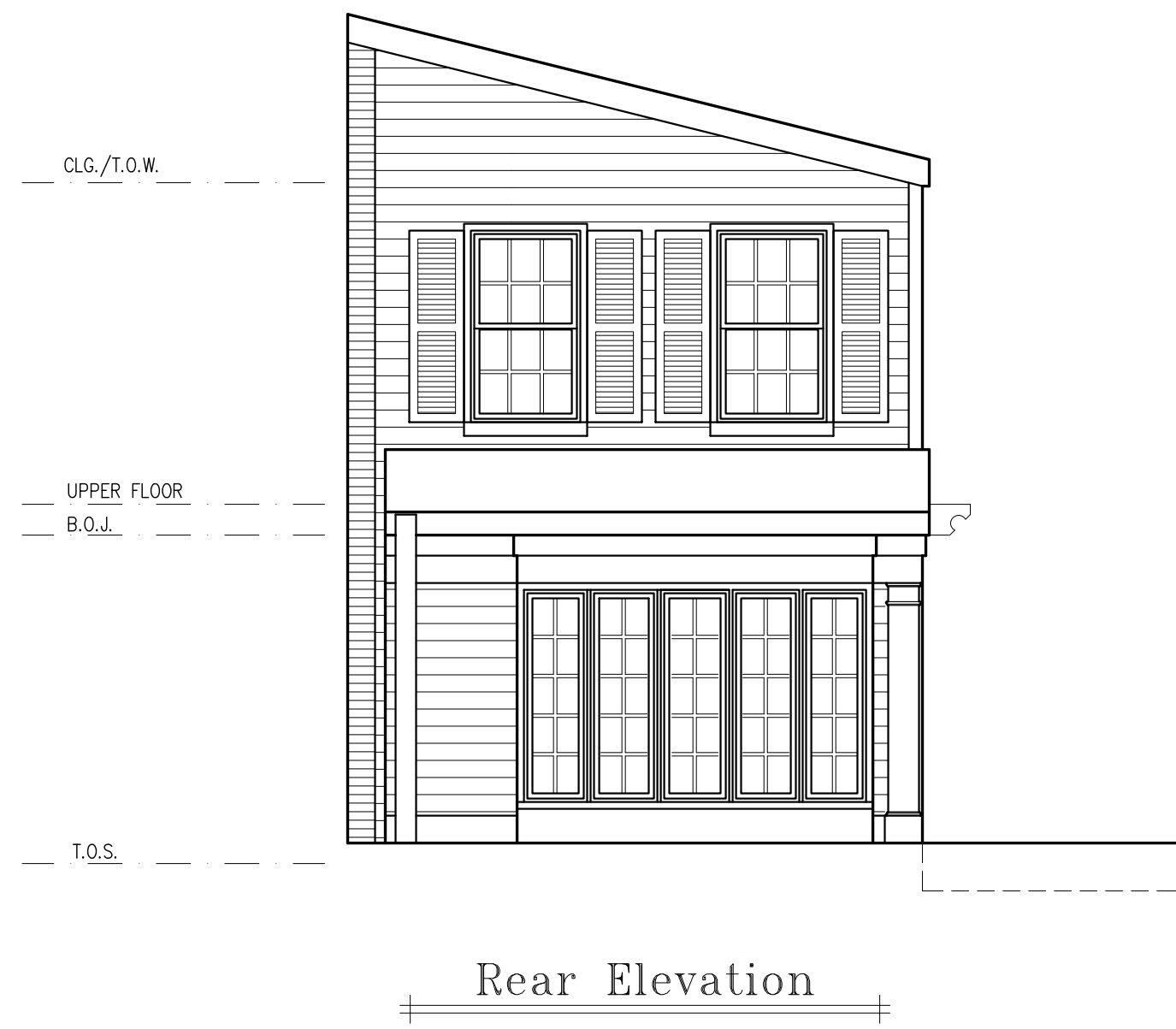
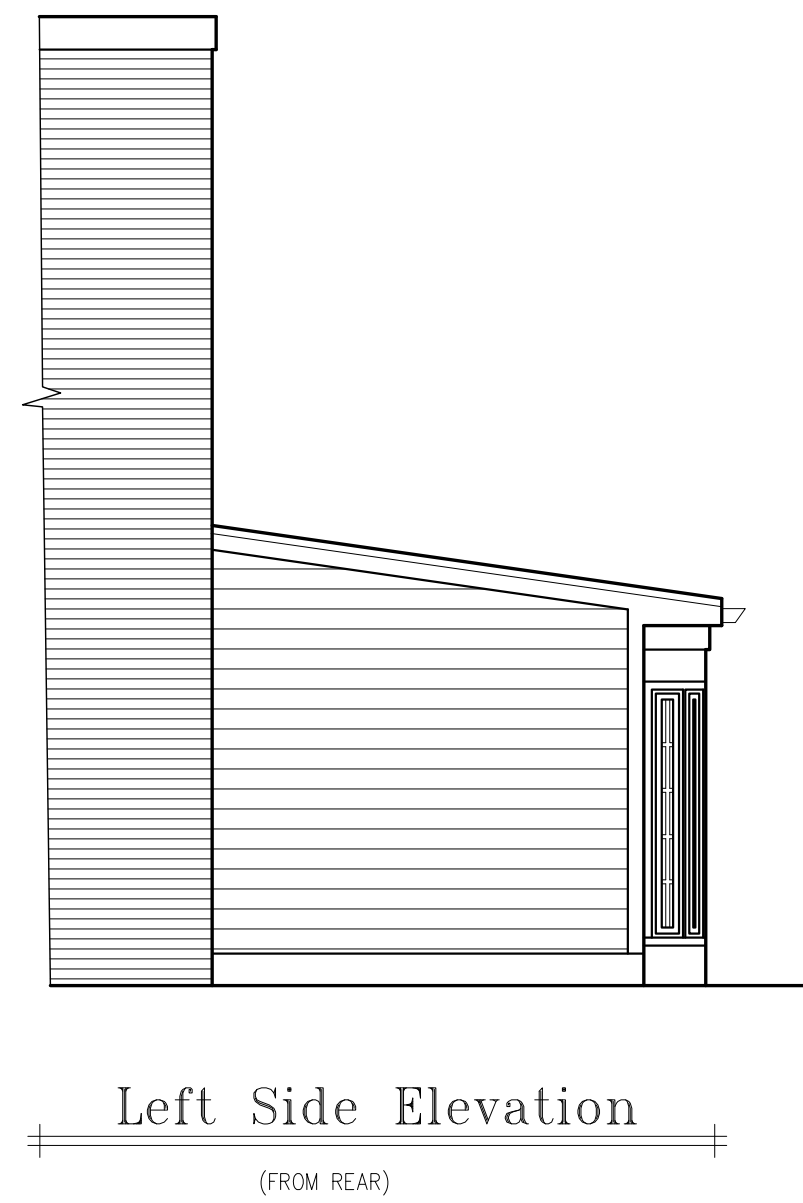


**RENOVATION & ADDITION**  
3114 O STREET N.W.  
WASHINGTON D.C., 20007

DATE:  
3/12/2020  
3/18/2020

# PROPOSED PLANS

## ELEVATIONS



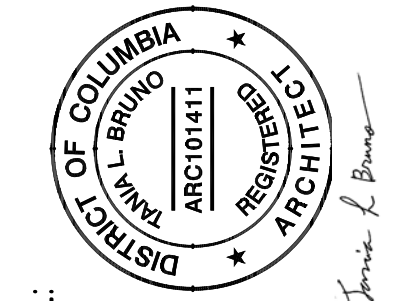
As the Architect of Record I am responsible for determining that the architectural drawings are in compliance with the intent of all applicable laws and regulations of the District of Columbia. I have personally prepared the development of the architectural drawings included in this application.

DATE:  
3/12/2020  
3/18/2020

RENOVATION & ADDITION

3114 O STREET N.W.  
WASHINGTON D.C., 20007

SEAL:



TANIA L. BRUNO, ARCHITECT

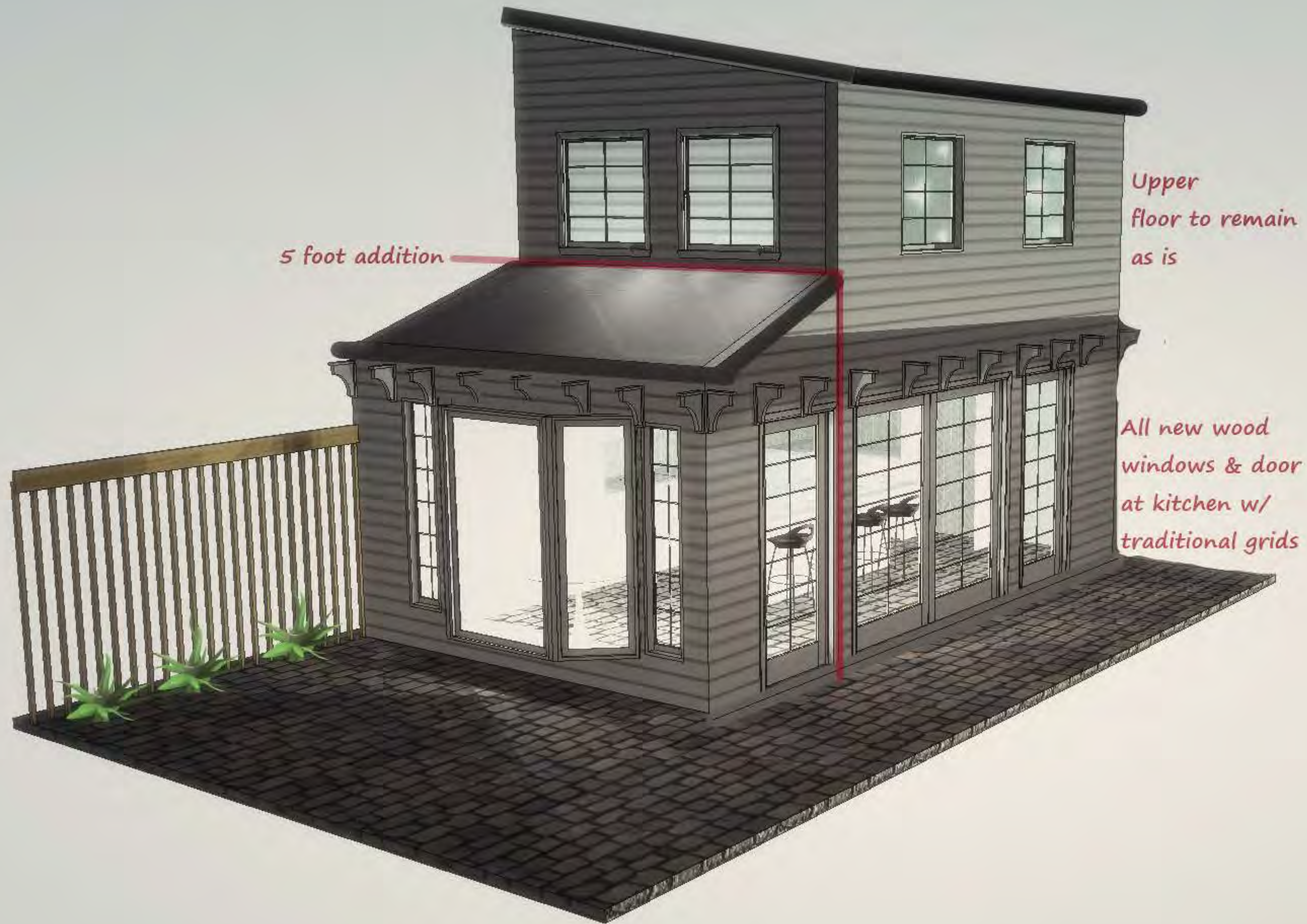
8808 QUIET STREAM CT.  
POTOMAC, MARYLAND 20854  
301-213-2520

SHEET NUMBER:

A002  
ELEV

DRAWING SCALE : 1/4"=1'-0"





5 foot addition

Upper  
floor to remain  
as is

All new wood  
windows & door  
at kitchen w/  
traditional grids

































**From:** [rjgilfil@ptd.net](mailto:rjgilfil@ptd.net)  
**To:** [rjgilfil@ptd.net](mailto:rjgilfil@ptd.net)  
**Subject:** FW: Conceptual drawings and Old Georgetown Board  
**Date:** Friday, March 13, 2020 9:08:49 AM

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**From:** Christina Rieth <[christina@lenfant.org](mailto:christina@lenfant.org)>  
**Sent:** Thursday, February 20, 2020 2:50 PM  
**To:** [rjgilfil@ptd.net](mailto:rjgilfil@ptd.net)  
**Subject:** Re: Conceptual drawings and Old Georgetown Board

Yes, you can tell OGB that we have reviewed the concept and are okay with it. You're welcome to use this email if they need written approval.

Christina

On Thu, Feb 20, 2020 at 2:15 PM <[rjgilfil@ptd.net](mailto:rjgilfil@ptd.net)> wrote:

Thanks Christina. Just to be clear does this then constitute a "soft" approval that we can now take to the Old Georgetown Board per your original note below? I understand that we will still come back to you with final drawings to get the building permits.

**From:** Christina Rieth <[christina@lenfant.org](mailto:christina@lenfant.org)>  
**Sent:** Thursday, February 20, 2020 1:00 PM  
**To:** [rjgilfil@ptd.net](mailto:rjgilfil@ptd.net)  
**Subject:** Re: Conceptual drawings and Old Georgetown Board

Alright, thank you. When you have them ready, please send me the architectural drawings. For a full review/approval, the final set of plans should include a door/window schedule as well as specifications on roofing materials and exterior lighting fixtures. Take care!

Best,

Christina

On Thu, Feb 20, 2020 at 12:38 PM <[rjgilfil@ptd.net](mailto:rjgilfil@ptd.net)> wrote:

yes

**From:** Christina Rieth <[christina@lenfant.org](mailto:christina@lenfant.org)>  
**Sent:** Thursday, February 20, 2020 10:50 AM  
**To:** [rjgilfil@ptd.net](mailto:rjgilfil@ptd.net)  
**Subject:** Re: Conceptual drawings and Old Georgetown Board

Okay, that should be fine to the Trust. That particular floor has been heavily modified. Were you planning on replicating the existing materials (wood siding)?

Christina

On Wed, Feb 19, 2020 at 5:21 PM <[rjgilfil@ptd.net](mailto:rjgilfil@ptd.net)> wrote:

The room is actually 5 feet longer – extending straight back with same width and same lines into the garden. The doors and windows look the same but they are actually a bit wider so while the number of doors and windows look the same – the wall is 5 feet longer.

**From:** Christina Rieth <[christina@lenfant.org](mailto:christina@lenfant.org)>

**Sent:** Wednesday, February 19, 2020 4:50 PM

**To:** [rjgilfil@ptd.net](mailto:rjgilfil@ptd.net)

**Cc:** [can.gil@verizon.net](mailto:can.gil@verizon.net)

**Subject:** Re: Conceptual drawings and Old Georgetown Board

Good afternoon,

Thanks for your patience. I'm not sure how the kitchen addition is different from the current rear, other than you are changing the roofline on the first floor and swapping out the existing window with a bay window. The dimensions look the same.

Christina

On Mon, Feb 17, 2020 at 8:34 PM <[rjgilfil@ptd.net](mailto:rjgilfil@ptd.net)> wrote:

Hi Christina, I am following up on our conversation regarding our house at 3114 O St NW in Georgetown. As we discussed we are considering a renovation of our kitchen at the back of the house. We would extend the kitchen about 5 feet out from where it is today as seen in the attached draft drawing. We would be keeping it pretty much the same look but with the small extension. Per your note below I am sending you the conceptual drawings now. We will have final drawings in a bit and would proceed to the final steps as you describe once we have them and the soft approvals you describe. Thanks very much. Feel free to call me directly at 570-490-3126 if you have any questions.

Rick Gilfillan